

2004 Facility Representatives Workshop Summary



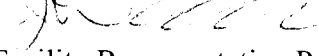
**May 18 - 20, 2004
Tuscany Hotel
Las Vegas, Nevada**



Department of Energy
Washington, DC 20585

June 30, 2004

MEMORANDUM FOR DISTRIBUTION

FROM: John Evans 
Headquarters Facility Representative Program Manager
Office of the Departmental Representative to the
Defense Nuclear Facilities Safety Board (DR-1)

SUBJECT: 2004 DOE Facility Representatives Workshop

The 2004 DOE Facility Representatives Workshop was held in Las Vegas from May 18-20, 2004. The objectives of the workshop were to promote the sharing lessons of learned from Facility Representative Programs across the complex and to provide information to assist Facility Representatives in carrying out their responsibilities. At the workshop, the 2003 Facility Representative of the Year Award was presented to Ms. Joanne Lorence from the NNSA Los Alamos Site Office. A total of 132 personnel attended, the most ever for a Facility Representative workshop, representing every major program and field office with Facility Representatives.

The workshop achieved its objectives. The attached workshop summary provides the following information:

- Workshop Attendees
- Workshop Agenda
- Summary of Achievements of the 2003 Facility Representative of the Year Nominees and Winner
- Survey Results
- Reference Materials

We received many positive comments from participants who found the workshop to be valuable. Based on participant feedback, we have begun planning next year's workshop for the May timeframe in Las Vegas.

Please call me at (202) 586-3685 if you have any questions or comments regarding the workshop or the Facility Representatives Program.

Attachment



J. Evans to Distribution
June 30, 2004

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Manager, Nevada Site Office
Manager, Oak Ridge Office
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Manager, Ohio Field Office
Manager, Pacific Northwest Site Office
Manager, Pantex Site Office
Manager, Portsmouth Paducah Project Office
Manager, Princeton Site Office
Manager, Richland Operations Office
Manager, Rocky Flats Project Office
Manager, Sandia Site Office
Manager, Savannah River Operations Office
Manager, Savannah River Site Office (NNSA)
Manager, Y-12 Site Office

Facility Representative Sponsors
Facility Representative Steering Committee
Workshop Attendees

2004 DOE FACILITY REPRESENTATIVES WORKSHOP SUMMARY

I. Workshop Objectives

The DOE Facility Representatives Annual Workshop was held in Las Vegas from May 18-20, 2004. The purpose of the workshop was to promote sharing lessons learned from Facility Representatives across the DOE complex and to provide information to assist Facility Representatives in carrying out their responsibilities.

II. Workshop Design

A. Workshop Attendees

Field and program office managers were requested to provide representatives to this workshop. A total of 132 DOE personnel attended, representing every major program and field office. Included were 64 Facility Representatives, which represents one third of the Facility Representative community. Appendix A provides a complete list of the workshop attendees and a summary of the percentage of Facility Representative attendees per field office.

B. Workshop Agenda

The workshop agenda included a combination of joint sessions, panel discussions, and sharing of lessons learned. The themes of the three days were: 1) Program Successes and Challenges, 2) Effective Operational Oversight, and 3) Enhancing Your Career. Appendix B provides the workshop agenda.

C. Workshop Presentation Materials

Workshop presentation materials have been made available on the Facility Representatives Web Site at <http://www.facrep.org>.

III. Workshop Results

A. 2003 Facility Representative of the Year Award

At the workshop, the 2003 Facility Representative of the Year Award was presented to Ms. Joanne D. Lorence from the NNSA Los Alamos Site Office. A total of 14 Facility Representatives were nominated for this year's award. Appendix C provides a summary of the achievements of this year's nominees and winner. This summary may be useful for other Facility Representatives to learn about the level of performance that merits this recognition.

B. Workshop General Sessions and Panel Discussions - Summary

Brigadier General Ronald J. Haeckel, Principal Assistant Deputy Administrator for Military Applications, NNSA, provided the keynote address. The theme of the address was "NNSA Evaluation of Columbia Accident Investigation Board Report." He discussed the approach that NNSA took in reviewing the CAIB report. Three sub-teams were formed to evaluate the following area of NNSA safety management: management and safety culture, corporate organization, and technical capability. BGEN Haeckel discussed the lessons learned and the recommendations from the three sub-teams.

Workshop Summary

Also highlighting the agenda were remarks from John T. Conway, Chairman, Defense Nuclear Facilities Safety Board. Chairman Conway stressed that Facility Representatives should continue to be demanding customers, assertive owners and responsible custodians, and discussed the important attributes necessary to achieve effective oversight. He further discussed areas noted in the Board's May 14, 2004, letter to the Department where improvements can be made to the Facility Representative Program – especially in staffing and training on specific hazards.

Major General John L. Barry (USAF-retired) provide a detailed presentation on the Columbia Accident Investigation Board's final report. He discussed both the technical and organizational causes of the accident.

Last year's Facility Representative Lessons Learned/Good Practice presentations received positive feedback, so these presentations were again a central component of the 2004 workshop. This exchange was highly valuable and participants provided pertinent topics and crisp presentations. A total of 19 Facility Representatives provided presentations on operational, technical, and programmatic topics. Michael Goriup's (NE-ID) presentation on shouldered eyebolts was voted "Most Outstanding Presentation." Honorable mention awards were given to Veronica Martinez (SSO) for her presentation on the beryllium investigation at Sandia's Z-Machine and to Ben Harp (ORP) for his presentation on shutdown of a waste transfer at Handford.

Each of the three days included general discussions that allowed for questions and answers and some lively discussion on management expectations, effective facility oversight, and career enhancement techniques.

C. *Summary of Participant Surveys*

Workshop participants were requested to complete a survey regarding the workshop. Appendix D provides the survey results.

Appendices:

Appendix A - Workshop Attendees

Appendix B - Workshop Agenda

Appendix C - Summary of Achievements of the 2003 Facility Representative of the Year Nominees and Winner

Appendix D - Workshop and Web Site Survey Results

Appendix E - Reference Materials

APPENDIX A

WORKSHOP ATTENDEES



PERCENTAGE OF FACILITY REPRESENTATIVES AT THE WORKSHOP
FROM FIELD/OPS OFFICES

Ops/Field/Site Office	Total Number of FRs	Number of FRs at Workshop	Percentage
NSO	6	6	100
CBFO	1	1	100
ORP	11	8	73
SSO	8	5	63
SRSO	2	1	50
LASO	13	5	38
LSO	8	3	38
BHSO	6	2	33
OR	19	6	32
ID	16	5	31
RL	17	5	29
PXSO	6	2	33
OH	11	3	27
CH	12	3	25
PPPO	4	1	25
SR	29	6	21
RF	9	1	11
YSO	9	1	11
PNSO	2	0	0
189		64	34%

Number of Facility Representative Steering Committee Members at Workshop: 19 out of 41 = 46%

Appendix A

2004 DOE FACILITY REPRESENTATIVES WORKSHOP ATTENDEES

FirstName	Last Name	Organization	FR?	Phone	Email
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Appendix A

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Appendix A

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Appendix A

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APPENDIX B

AGENDA



DAY 1: TUESDAY, MAY 18, 2004

THEME: PROGRAM SUCCESSES AND CHALLENGES

- 8:00 a.m. Opening Remarks
John Evans, Facility Representative Program Manager
- 8:15 a.m. Welcome
Kathy Carlson, Manager, Nevada Site Office
- 8:30 a.m. Videotaped Remarks from the Deputy Secretary
Kyle E. McSlarrow, Deputy Secretary of Energy
- 8:40 a.m. Keynote Address - NNSA Evaluation of Columbia Accident Investigation Board Report
Brigadier General Ronald J. Haeckel, Principal Assistant Deputy Administrator for Military Applications, NNSA
- 9:10 a.m. Facility Representative of the Year Presentation
*Mark B. Whitaker, Jr.,
Departmental Representative to the Defense Nuclear Facilities Safety Board (DR-1)*
- 9:45 a.m. Break
- 10:00 a.m. Perspective from the Defense Nuclear Facilities Safety Board
John T. Conway, Chairman DNFSB
- 10:30 a.m. Senior Management Panel
Moderator: Mark Whitaker
Panel Members: BGEN Ronald Haeckel; Patrice Bubar, Deputy Assistant Secretary, Oversight and Safety Management, EM; Robert Poe, Assistant Manager for ES&H, Oak Ridge Operations Office; Kathy Carlson; Michael Weis, Deputy Manager, Richland Operations Office
- 12:00 p.m. Lunch
- 1:30 p.m. Columbia Accident Investigation Board Report
*John L. Barry, Major General USAF (Ret)
Vice President for Defense and Security, SAP Labs, Inc.*
- 3:30 p.m. Break
- 3:45 p.m. Feedback from Independent Oversight and Performance Assurance Evaluations
Patricia Worthington, Director Office of Environment Safety and Health Evaluations, OA-50
- 4:30 p.m. Facility Representative Program Summary
John Evans

Appendix B

DAY 2: WEDNESDAY, MAY 19, 2004

THEME: EFFECTIVE OPERATIONAL OVERSIGHT

- 7:50 a.m. Introduction
John Evans
- 8:00 a.m. Facility Rep Program at Oak Ridge
Robert Poe, Assistant Manager for ES&H, Oak Ridge Operations Office
- 8:30 a.m. Columbia Accident Investigation Report and the Office of Environment Management
Joe Nolter, Advisor to Assistant Secretary for Environment Management
- 9:30 a.m. Break
- 9:45 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
 - Personnel Contamination during Waste Transfer Jumper Removal
Glyn Trenchard, ORP Facility Rep
 - Contamination Area Rollback in F-Area Tank Farm
Larry White, SR Facility Rep
 - Lessons Learned from the Beryllium Investigation at SNL Z-Machine
Veronica Martinez, SSO Facility Rep
 - Facility Rep Customer Survey
Dennis Armstrong, NSO Facility Rep
- 11:00 a.m. Break
- 11:15 a.m. Facility Representative Panel - Keys to Effective Oversight
Moderator: John Evans
Panel Members: 2003 Facility Representative of the Year; Robert Edwards, SR Facility Rep; Bob Seal, ID Facility Rep; Jerry Lipsky, LASO Facility Rep & 2002 DOE Facility Rep of the Year
- 12:00 p.m. Lunch

DAY 2: WEDNESDAY, MAY 19, 2004

THEME: *EFFECTIVE OPERATIONAL OVERSIGHT*

- 1:30 p.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- Criticality Safety in a D&D Environment
Jim Spets, RL Facility Rep
 - Recent Eyebolt Failures at INEEL
Michael Goriup, ID Facility Rep
 - Managing Aggregate Hazards
Kirk Keilholtz, LASO Facility Rep
 - Maintenance of Building Safety Systems at Aging Facilities
Henry Rio, LSO Facility Rep
- 2:45 p.m. Break
- 3:00 p.m. Safety System Assessment Results of DNFSB 2000-2 Fire Protection Reviews
Craig Christenson, RL Fire Protection Engineer
- 3:45 p.m. Principles for a Strong Nuclear Safety Culture
Charlie Brooks, INPO
- 4:30 p.m. Break
- 4:45 p.m. Facility Representatives Sharing of Good Practices and Lessons Learned (3)
- The Importance of Issuing an Event Fact Sheet
John Martin, ID Facility Rep
 - Failed TSR Safety Management Programs and What To Do About It
David Luke, ID Facility Rep
 - Lessons Learned During Accelerated Closure
Larry Maghrak, RFPO Facility Rep

DAY 3: THURSDAY, MAY 20, 2004

THEME: ENHANCING YOUR CAREER

- 7:50 a.m. Introduction
John Evans
- 8:00 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- Lessons Learned from Type B Accident Investigation of Pu-238 Uptake
Joanne Lorence, LASO Facility Rep
 - DOE Shutdown of a Waste Transfer
Ben Harp, ORP Facility Rep
 - Lessons Learned from Recent Readiness Assessments
Earl Burkholder, PXSO Facility Rep
 - Flash Fire in a Paint Locker
Jim Geringer & Dary Newbry, AAO-W Facility Reps
- 9:15 a.m. Break
- 9:30 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- Challenges of the 10 CFR 830 Rule Implementation for On-site Transportation as a Nuclear Activity
Bill Gentile, LASO Facility Rep
 - Oversight Planning and Performance Evaluation
Roger Gordon, RL Facility Rep
 - Detecting Underground Lines and the Safe Act Index at Mound
Christopher White, MCP Facility Rep
 - Recent Rigging Events at Brookhaven National Laboratory
Larry Hinchliffe and Pete Kelley, BAO Facility Reps
- 11:15 a.m. Break
- 11:30 a.m. Career Progression Lessons
William Mullen, Assistant Manager for Nuclear Facilities and Safety Basis, Sandia Site Office
- 12:00 p.m. Lunch
- 2:00 p.m. Technical Tour of Hoover Dam Power Plant
- 5:00 p.m. Return to Hotel

APPENDIX C

NOMINEES FOR THE 2003 FACILITY REPRESENTATIVE OF THE YEAR AWARD



2003 Facility Representative of the Year: Joanne Lorence, Los Alamos Site Office

Joanne served as the lead Facility Representative at the Radiochemistry Facility and the Health Research Laboratory (HRL).

Achievements Include:

- Joanne's most challenging role as a FR was establishing the required degree of formality in contractor operations with respect to conduct of operations and safety basis implementation at Radiochemistry Facility. Joanne was successful in persuading the contractor to implement basic ConOps practices such as Plan of the Day / Plan of the Week meetings, a system status board, standing orders, and a routine surveillance process. A significant reduction in the number of occurrence reports (12 in first 5 months of 2003, 4 in the next 5 months prior to the ORPS reengineering) is direct evidence of the success of these activities.
- Joanne facilitated the downgrade of the Radiochemistry Facility from a Hazard Category 3 nuclear facility to a Moderate Hazard Radiological Facility years ahead of the contractor's original schedule.
- As a member of the LASO FR Program Triennial Self-Assessment Team, Joanne identified opportunities for improvement that have been implemented to improve the LASO FR Program.
- During a routine walkaround with a Subject Matter Expert, Joanne's knowledge of occupational safety and health and environmental compliance standards led her to question the work controls in place. Due to her questioning attitude, Joanne concluded that an on-going asbestos job did not properly mitigate the environmental hazards or adequately protect the workers, thus the job was suspended. As a result of Joanne bringing this issue to the attention of the contractor, site-wide management of asbestos abatement work at LANL was reviewed.
- Joanne identified that the contractor was not appropriately responding to facility alarms or potentially dangerous indicators. One example was the failure of workers and scientists to respond to unexpected natural gas smells in the hot cell facility and actinide research facility, and a second was the workers failure to respond to radiological Continuous Air Monitor (CAM) alarms. As a result of the identified failures, the TA-48-RC-1 Emergency Response Plan was modified and workers were re-trained in appropriate evacuation response in accordance with the Plan.
- Joanne was selected to be a board member on the DOE Type B Accident Investigation of the multiple Plutonium-238 uptake event at the LANL Plutonium Facility (TA-55). As the only Los Alamos board member on the investigation team, Joanne provided valuable insight and process background to the LANL accident. Within four days of the team's arrival, Joanne was trained as a TA-55 radiological material worker and trained to wear a Self Contained Breathing Apparatus (SCBA) in order to enter the highly contaminated room of the accident scene. Joanne made several entries into the room providing real-time information and feedback to the accident investigation board. Her technical background and FR experience in ConOps was essential in the final causal analysis and development of Justification of Needs (JONs).





The Secretary of Energy
Washington, DC 20585

April 22, 2004

MEMORANDUM FOR JOANNE D. LORENCE
LOS ALAMOS SITE OFFICE

FROM: SPENCER ABRAHAM

SUBJECT: Facility Representative of the Year for 2003

A handwritten signature in black ink, reading "Spencer Abraham", is written over the printed name and extends to the right.

Congratulations on your selection as the Department of Energy's (DOE) Facility Representative of the Year for 2003. Your outstanding leadership in identifying and resolving safety and operational issues at the Los Alamos Radiochemistry Facility and the Health Research Laboratory has been essential to the safe, efficient operation of these important facilities.

As a Facility Representative, you served in a position that demands a strong questioning attitude, a high degree of technical expertise, and a continual quest for improvement. Your performance exemplifies the very best among almost 200 DOE Facility Representatives, a highly-regarded cadre of professionals who ensure the safe, reliable operations of our facilities. You can be particularly proud to be chosen this year from a strong field of distinguished nominees. Your selection as the Department's Facility Representative of the Year recognizes your dedication, superior technical knowledge, record of results, and commitment to excellence.

Thank you for your outstanding service, and I wish you continued success in your DOE career.



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PETER J. WASHBURN, ARGONNE AREA OFFICE

Background:

Peter's assigned facilities on the Argonne National Laboratory-East site include the Intense Pulsed Neutron Source, the Argonne Tandem Linear Accelerator System, the Argonne Wakefield Accelerator, four smaller accelerator facilities and one Decontamination and Decommissioning Program facility at ANL-E.



Achievements Include:

- Participated on Argonne's Physics Division Safety Committee reviewing the Windowless Lithium Target System experiment, ensuring the successful startup and operation of the unique experiment.
- Developed the AAO Facility Representative Program Master Schedule for oversight activities for 2003, 2004, and 2005. The Master Schedule serves as the guide for conducting informal and formal oversight reviews for the calendar year. In addition, Peter led two of the formal Functional Area Reviews in 2003.
- Heavily involved with the preplanning for the restart of D&D activities at Argonne's Juggernaut Reactor Facility by a separate M&O contractor with little DOE experience.

PETER W. KELLEY, BROOKHAVEN AREA OFFICE

Background:

Peter provides oversight on following facilities: the Relativistic Heavy Ion Collider, Alternating Gradient Synchrotron (AGS), Tandem Van de Graaff, AGS Booster, Brookhaven Linear Accelerator, NASA Space Radiation Laboratory, Brookhaven Linear Isotope Producer, and the Brookhaven Medical Research Reactor (BMRR).



Achievements Include:

- Oversaw all phases of the BMRR spent fuel discharge and shipment offsite. As the BMRR Facility Representative, Peter's contribution to the planning, testing, readiness assessment, fuel discharge, and the subsequent shipment of the spent fuel through New York City, allowed for an incident-free process.
- Participated closely in improving the BNL Accelerator Readiness Review (ARR) process. As a participant in several ARR's in the past, Peter identified that ARR's were being started without the facility, equipment, operating personnel, and procedures, being fully ready or complete.
- Identifying deficiencies in BNL's self-assessment process. These deficiencies included inadequate self-assessment training and lack of sustainable and effective corrective actions following the self-assessment. Peter is currently assisting BNL on making improvements to the self-assessment process.

Nominees for Facility Representative of the Year 2003

MICHAEL R. GORIUP, IDAHO OPERATIONS OFFICE

Background:

Michael's assigned facilities include the Test Reactor Area (TRA) facilities, including the Advanced Test Reactor and its critical facility the ATR-C, as well as the TRA Hot Cells Facility, the Nuclear Materials Inspection and Storage Facility, and two shutdown reactors awaiting D&D.



Achievements Include:

- Evaluated the contractor's training readiness to begin Phase 3 Retrieval Operations of the Advanced Mixed Waste Treatment Project (AMWTP) and participated in corrective action planning, review and closeout.
- Improved the ID Facility Representative training program by developing and documenting specific guidance for the selection, qualification, continuing training, and periodic requalification of DOE-ID Facility Representatives.
- In a very short period of time to support Power Burst Reactor Canal Defueling project, Michael selected, trained and led an ORR team then conducted the ORR, and developed and published a high-quality final report.

HENRY K. RIO, LIVERMORE SITE OFFICE

Background:

Henry is assigned the Building 332 Plutonium Facility in the Superblock at the Lawrence Livermore National Laboratory.



Achievements Include:

- Identified several serious safety issues throughout the plutonium facility operations and the Heavy Element Facility. In particular, he identified to management several hazardous operations involving ALARA concerns with handling nuclear material, and with radiation contamination issues. These were corrected to substantially improve the safety of operations.
- Identified several seemingly independent deficiencies and events in operations and showed them to be related to overall work planning and control issues critical to safe facility operation. Improvements were made in the areas.
- He led the Facility Representative team overseeing facility modifications to the Heavy Element Facility. This facility had not operated in 10 years. He led the Readiness Assessment reviewing procedures developed for the inventory reduction project which reduced nuclear inventory quantities by 80% in the facility. This allowed the hazard category of the facility to be reduced and the 10CFR830 Safety Authorization Basis upgrade effort to be eliminated.

Nominees for Facility Representative of the Year 2003

CHRISTOPHER A. WHITE, MIAMISBURG CLOSURE PROJECT

Background:

Chris is assigned to the Decontamination and Decommissioning Projects, Contaminated Soils Removal Projects, Waste Management activities, and Utility Reroute/Removals.

Achievements Include:

- Involved in leading several important initiatives at MCP, such as implementing the Safe Act Index, applying and developing lessons learned in the field, and analyzing Facility Representative interventions to predict trends and attempt to prevent serious incidents.
- Made numerous interventions to correct improper work practices and safety issues, including preventing imminent danger situations. One in particular involved a crane lift, where an individual was standing on top of a shed that was directly in the planned swing path for the load being lifted. After Chris' urging, the worker moved and the lift proceeded safely.
- Chris has written and shared numerous lessons learned from events at MCP, throughout the Ohio Field Office complex, in support of an Ohio Field Office Lessons Learned program established by the Manager of the Ohio Field Office. One of the Lessons Learned developed by Chris, Railcar Unbalanced Load, was shared throughout EM, since it had EM complex wide ramifications.

THOMAS DENNY, NEVADA SITE OFFICE

Background:

Tom provides oversight for the Area 3 and Area 5 Waste Management Facilities which include the Radioactive Waste Management Complex (RWMC), Waste Examination Facility (WEF), Visual Examination and Repackaging Building (VERB), burial grounds, and site waste transportation operations.



Achievements Include:

- Helped identify and resolve a USQ to evaluate the possibility of a Potential Inadequacies in the Safety Analyses for RWMS operations last year regarding the Criticality Safety Evaluation of a waste stream from Fernald. Tom raised questions about the adequacy of the evaluations, specifically the drums with inner containers. Tom discussed the issues with facility personnel and the contractor decided to suspend low level waste operations in Areas 3 and 5 until the issues were resolved.
- During walkthroughs at the VERB, Tom noted that the Service Air System receivers and filters were not being drained weekly as required. There was no surveillance requirement or facility survey form to implement this requirement. In addition, the Service Air System has two lubricators which did not contain important lubricating oil. Tom brought this to the attention of facility personnel who corrected the deficiencies ensuring proper maintenance of the system.

Nominees for Facility Representative of the Year 2003

CARL J. PILJ, OAK RIDGE OPERATIONS OFFICE

Background:

Carl is assigned to the Tower Shielding Facility Reactor II (TSR II) Defueling Project and the Liquid Low Level Waste (LLLW) and Process Waste Treatment Complex (PWTC) at Oak Ridge.



Achievements Include:

- Three months into the Tower Shielding Facility Reactor Defueling Project, it was determined that the “as-built” drawings showing welded fuel elements did not represent the fuel elements as they were actually clipped or bolted together. Carl closely reviewed the project’s documentation and the resultant changes in the specialized defueling tool design and fabrication. He provided input to the project engineers and the toolmaker with possible corrections for the problems that were encountered in the areas of policy, procedures, and the defueling task itself. His close oversight was a key component in the successful startup of the project.
- Served as a member of the Documented Safety Analysis review team for the Liquid Low Level Waste System and identified numerous inconsistencies and methodology changes from the previous documents.

GLYN D. TRENCHARD, OFFICE OF RIVER PROTECTION

Background:

Glyn is assigned to oversee the High-Level Waste Tank Farms at the Hanford Nuclear Reservation.



Achievements Include:

- Prior to starting a chemical addition to waste tanks, Glyn identified that the work instruction did not reflect the latest engineering process control requirements and would have added twice the evaluated volume of chemicals, creating an out of specification condition. The work was suspended until the event was investigated and corrected. Resolution to this problem resulted with improved process controls for waste chemistry adjustments.
- During a technical safety requirement evaluation, Glyn identified that a work-around was used for operating a safety related ventilation system. On several occasions, alternate requirements (i.e., limiting condition for operation action statements) were inappropriately invoked to bypass a system shutdown feature. These measures were taken because frequent system shutdowns delayed several short duration work activities. Glyn ensured the proper technical resolution (e.g., evaluate, repair and test the equipment) was implemented prior to resuming work.

Nominees for Facility Representative of the Year 2003

EARL F. BURKHOLDER, PANTEX SITE OFFICE



Background:

Earl is a Facility Representative at several facilities at the Pantex site.

Achievements Include:

- Participated in three of the nine NNSA Readiness Assessments conducted at the Pantex Plant during the last fiscal year. Earl was the deputy team lead for the Fire Basis for Interim Operations RA, and the B-61 Mod 11 NNSA RA, as well as participating as a team member on the B-83 Rebuild NNSA RA team.
- Ensured that facilities are operated safely by evaluating field conditions and programs in relation to Technical Safety Requirements, nuclear safety, explosive safety, industrial safety, maintenance, engineering and conduct of operation standards.
- Earl is consistently selected to observe and assess critical portions of weapons process operations as part of NNSA readiness assessment activities. He recently was assigned to oversee W78 disassembly work and identified significant weaknesses in the performance of certain important procedural steps.

GERALD V. HIGGINS, RICHLAND OPERATIONS OFFICE



Background:

Jerry is the Facility Representative assigned to the Cold Vacuum Drying Facility at the Hanford Nuclear Reservation.

Achievements Include:

- At the Spent Nuclear Fuel Sludge Water System (SWS) project, prior to contractor declaration of readiness in April 2003, Jerry identified multiple engineering, design, and testing-related issues. Jerry's continued oversight identified a positive USQ condition of an improperly sized relief valve (set at 135 psig rather than the required 90 psig) designed to protect the SWS piping from over-pressurization and breach. A breach of the SWS piping during operations could have resulted in a release of highly contaminated sludge (up to 1.75 million mr/hr) in the work area.
- Jerry identified a positive USQ condition associated with a loss of power event and resulting siphon, which could result in the introduction of air and accumulation of an explosive hydrogen concentration in the SWS sludge container. The contractor had performed a loss of power analysis; however, the significance of the results was not recognized by the contractor until Jerry identified the rationale for why this accident was not within the approved authorization basis.

Nominees for Facility Representative of the Year 2003

JERRY HOUGHTON, SAVANNAH RIVER OPERATIONS OFFICE



Background:

Jerry is a Senior Facility Representative for the Waste Disposition Project. During 2003, he worked at both the Defense Waste Processing Facility (DWPF) and the H-Area High Level Waste Tank Farm.

Achievements Include:

- Jerry identified several non-compliances with facility TSRs by the contractor:
 - A concern with inadequate implementation of the TSR Waste Transfer Control Program, including procedural non-compliances, errors in configuration control of transfer systems, and inadequate control and monitoring of transfers.
 - That the method of performing material balances for waste transfers between salt tanks did not comply with TSR monitoring requirements. His actions stopped this activity until an acceptable method of performing material balances could be established.
 - A TSR violation in which a waste tank High Liquid Level Conductivity Probe designed to prevent tank overflow was not operable when required during a waste transfer. This condition was reported as an Unusual Occurrence.
 - Conditions where the contractor did not properly apply TSR requirements for monitoring of sump levels for leakage during waste transfers.
- In making these discoveries he helped to ensure continued protection of the health and safety of the public, environment, and facility workers.

KEVIN GRAY, SANDIA SITE OFFICE



Background:

Kevin is assigned to the Technical Area –V nuclear facilities, including the Annular Core Research Reactor, Hot Cell Facility, the Gamma Irradiation Facility, Sandia Pulse Reactor Facility, Auxiliary Hot Cell Facility, and Manzano Nuclear Facilities.

Achievements Include:

- During restart efforts for the Sandia Pulsed Reactor III Facility (SPR III), Kevin was involved in numerous operational activities that supported this effort. Some of those activities and the issues he discovered included:
 - Reviewed procedures and observed activities related to bolt cutting of the SPR III core halves providing comments that improved the procedures and safety of this task.
 - During the review of a transportation package for nuclear materials, Kevin discovered several steps that were not addressed in the documentation. These steps were incorporated.
- In support of the first major Auxiliary Hot Cell Facility startup test, during the Shielding Effectiveness Characterization Test, Kevin reviewed the procedure in detail, preformed a dry run using the procedure, and provided numerous comments to the contractor that were fully incorporated. These comments included suggestions to improve personnel safety and the inclusion of several test points that were missing.

Nominees for Facility Representative of the Year 2003

MICHELLE DURHAM, Y-12 SITE OFFICE

Background:

Michelle is assigned to Assembly and Machining Operations, Y-12 Enriched Uranium Warehouse, and other facilities including numerous depleted uranium storage facilities, chemically hazardous material storage, and non-enriched uranium packing and shipping areas.

Achievements Include:

- Michelle led the YSO line management effort in performing extensive oversight and assessment of preparations to support off-specification material work in the enriched uranium warehouse. This included the start-up of a modified sampling and re-packaging glove-box. Her oversight and feedback into the contractor's readiness preparations was instrumental in ensuring the adequacy of the operations. She personally identified fundamental concerns during the readiness process, held the contractor responsible for resolving issues, and ultimately ensured equipment and personnel were ready for start-up of the operations.
- As the Facility Representative at the enriched uranium warehouse since 2001, Michelle's oversight efforts and attention to detail have contributed significantly to a successful IAEA material storage and verification program. Monthly IAEA inspections have been and continue to be completed routinely without issue. Last April, Y-12 completed its 100th IAEA inspection. This significant milestone was recognized by all levels of DOE, including the Secretary's office.

APPENDIX D

WORKSHOP SURVEY RESULTS



FACILITY REPRESENTATIVES WORKSHOP SURVEY RESULTS

Total Responses	61
Facility Representative Responses	46
Non-Facility Representative Responses	15

Survey Question One: In what capacity are you attending?

I am a Facility Representative	46
I have programmatic responsibilities for FRs	5
I am a Speaker/Panel Member	10

Survey Question Two: Generally how informative did you find the sessions at this year's Workshop? (5 is extremely informative, 0 is not informative at all)

<u><i>Day One Topics</i></u>	<u><i>Number of Responses</i></u>	<u><i>Average Score</i></u>
Keynote Address	59	3.8
Senior Management Panel	60	3.2
Columbia Accident Investigation Board Report	60	4.8
Feedback from Independent Oversight	60	2.7
Facility Representative Program Summary	60	3.9
<u><i>Day Two Topics</i></u>		
Facility Rep Program at Oak Ridge	39	4.0
EM Actions in Response to Columbia Accident Investigation Board Report	41	3.8
Facility Representative Panel—Keys to Effective Oversight	39	3.6
RL Safety Systems Review Results	37	3.5
Principles for a Strong Nuclear Safety Culture	37	4.2

Appendix D

Day Three Topics

Career Progression Lessons	31	2.8
How informative were the sessions of Facility Reps Sharing of Good Practices and Lessons Learned?	57	4.0

Survey Question Two: What is the most significant obstacle limiting your effectiveness as a Fac. Rep.

Too much work, not enough FRs	14
No significant obstacles	11
Too many collateral duties	10
Too many administrative duties	9
Poor technical support by SMEs	8
Can't get needed training	4
Unclear Expectations	3
Lack of management support	2
Inadequate management interaction	1

Other:

- Production over safety is still a problem at ORO
- Managers and Project Managers do not understand a FRs capabilities
- Too much E-mail
- Managers want FRs to fill non-FR technical gaps within the organization

Survey Question Five: Do you have any other comments or suggestions? (Some of the comments and suggestions are listed here)

Overall Conference

- The conference itself was excellent.
- The workshop is extremely interesting and well run- congrats to the staff.
- Overall a very good conference. The best one I have attended, and I have attended two previous conferences
- Great Workshop- great exposure for personnel new to DOE. Lessons learned experiences are very good and informative.
- Excellent workshop! Best effort thus far!
- The organization of these workshops continues to be excellent.

Lessons Learned Presentations

- Some presentations were too long, which forced them to cut questions short to get back on schedule, which defeats the purpose of "lessons learned". How about putting out guidance ahead of time.
- The FR lessons learned need to be faster paced, more concise. Some had good info but most speakers displayed poor public speaking skills. The good stuff was buried in overly long boring monologues. Tell the FRs they will be cut off after 15 min. If they can't get it done in 15 min, then they are not ready.
- Reinforce to speakers that they are to stay on topic.
- Provide written guidelines to the FR speakers before the conference, which includes tips on creating good slides, importance of performing dry-runs to stay within time-limits. Far too many run too long and this should be an easily correctable problem.
- FR Sharing of lessons learned were good for the most part, however timing was a definite problem that needs to be addressed. In addition many presentations had very busy slides or unreadable slides, overall suggest that it would be better to have fewer well prepared and focused topics. Improve Quality Of Presentations!
- LL presentations should be reviewed prior to presenting to ensure LL are actually identified and stressed during the presentation.

Appendix D

Survey Question Five: Do you have any other comments or suggestions?

Other Presentations / Panels

- Drop discussions on career- it has been the same every year-its not going to change.
- There were too many presentations on effective oversight (NNSA, INPO, FR'S) would have been nice to all tie together.
- Cut out Panel discussions and replace with trending analysis of ORPs reports across the sites (e.g.. # near misses, uptake events).
- Columbia Accident Investigation was great! A big eye opener Thank you for inviting them.

General Suggestions for Future Workshops

- Keep the workshop in Vegas. Get a speaker from Board certified Safety Professionals or American Board of Industrial Hygiene to talk about the benefits of CSP/CIH.
- Maybe have a breakfast sessions where FR's can get together to talk about issues they are facing.
- Maybe have someone speak about organizational behavior/psychology. Maybe have the Facrep lessons learned in these sessions.
- Should include a course or two at the next conference, use a professional trainer or expert.
- There appear to be issues with hoisting and rigging. Maybe a special topic on H&R would be appropriate
- Limit presentations to allow for more interactions during breaks, end of the day open for FR discussion.
- Would really like to hear about the most interesting thing to happen to DOE in 2003- Glove box fire at Rocky Flats.
- No discussion of largest safety event of last year (Rocky GB fire).
- Need activities that require FR involvement i.e., break into groups and have discussions/activities on specific topics.
- Nuclear and non-nuclear site FRs have different emphases. Can this be accommodated to a greater extent.
- Try to get a tour to Yucca mountain again, I'd really like to see the tunnel.
- Having a member of the DNFSB, especially Chairman Conway address the conference is very beneficial.
- Maybe have case studies during work shop that will help interaction of Frs from different sites

Survey Question Five: Do you have any other comments or suggestions?

- One suggestion-have longer breaks so FR's can get to know each other through informal discussions.
- More information on where DOE is going (new facilities, opportunities, site closures, new projects/directions, etc) Provide some training fire protection, (OSHA etc) Invite NRC. Great Job overall!!
- Make a rule "No whining about career progression until day 3".
- Put NNSA "review of Columbia accident on FR homepage" the report is hard to find.
- An INPO presentation on information available on their web site at next FR conference. Another venue, Seattle, San Francisco, San Diego.
- I would be interested in the reasons for a 20% attrition rate- out briefs would be a good source of this info.

Hotel

- Hotel was a good choice.
- Hotel is okay but Embassy Suites was a better choice.
- Good hotel room and conference room, but the hotel lacks amenities, limited access to food and no shuttle service.
- Try and stay at a bigger hotel / casino. This was a step up from Palace Station, but if possible another step up would be nice.
- The meeting room was very good. The hotel was not good. The service was bad and there were no amenities. The coke machines did not work I know that hotel and meeting rooms are a package deal so it is understandable why it was set this way, but the hotel was not good.
- The hotel is OK, much better than last year.
- This is an improvement, conference room at Bellagio would be great.
- Suggest another hotel for next years workshop, try Tropicana or treasure island.

Time

- The days were too long, 4:30 is a good time to end the day.
- Don't schedule past 4:30 -5:00 p.m.
- Schedule too tight- hotel excellent.



Facility Representative
Program



Facility Representatives Workshop Summary

May 18-20, 2004. Las Vegas, NV

Summary
New ! Updated 06/21/04

Facility Representative Program Performance Indicators for January - March 2004. **PDF NEW!**
 Congratulations to **Jack George** and **Chris Sorensen** from ORP for Completing Qualifications at the Double Shell Tank Farms. All ORP Facility Reps are now fully qualified.
 Congratulations to **Sherman Chao** from LSO for Completing Qualifications at CMR.
 Congratulations to **Dale Splet** from RL for Completing Qualifications at T-Plant. All RL Facility Reps are now fully qualified.
 Congratulations to **Dary Newberry** from AAO-W for Completing Qualifications. All AAO-W Facility Reps are now fully qualified.
 Paper "Information on Use of PDAs by Facility Representatives." **PDF**

For more DOE news, see [News Digest of Departmental Rep](#) to the DNFSB web site

Your Comments and Feedback

- [ORPS LOGIN](#)
- [ORPS Info](#)
- [Operating Experience Summary](#)
- [DOE Lessons Learned](#)
- [Lesson Learned from WVDP: Suspension Trauma](#)
- [EM Lessons Learned](#)
- [Accident Investigations and Oversight Evaluations](#)

Subject Matter Links

- Program Mission Statement
- Program Directives & Memos
- Facility Rep of the Year Award
- Annual Facility Rep Workshop
- Program Performance Indicators
- Facility Rep Working Groups

- Qualification Standards
- Recommended Training Courses
- DOE Order Self-Study Modules
- DOE Fundamentals Handbooks
- Plutonium Storage Vulnerabilities

Fac Reps are encouraged to post questions and share information on the Discussion Board.

To enter, [click here](#).

Listed By:

- Site
- Alphabetical

Search Facility Rep:

Search

Facility Rep Vacancy Announcements
(No Vacancies Listed - Please Check Back)

Listed By: • Field Offices
• HO Program Offices

Listed By: • Field Offices

This site has been
visited
47982

FACILITY REPRESENTATIVES WEB SITE SURVEY RESULTS

Completed Surveys - 45

1. Are you a Facility Representative?
 (a) Yes - 45 78% (b) No – 9 22%

2. Have you visited the Facility Representative web site at “www.facrep.org” within the last six months?
 (a) Yes - 54 100% (b) No – 0 0%

3. How many times on an average do you visit the web site per month?
 (a) Less than once a month - 14 26% (b) Once a month - 14 26%
 (c) 2-3 times a month - 15 28% (d) 5 or more - 11 20% (e) Never - 0 0%

- 4a. In response to last year’s survey we added a Discussion Board on the Web Site. Have you visited the Discussion Board?
 (a) Yes - 21 39% (b) No - 33 61%

- 4b. Do you have any suggestions to enhance the use of the discussion board?
 Send periodic e-mails soliciting discussion
 Let it grow
 Maybe have e-mail notifications to FRs of new Subjects/Questions being asked
 I often glance at it when notified that a new topic has been added, but have not had anything to contribute yet
 Great Job! Enhance other applicable links, that is all offices.

- 5a. In response to last year’s survey we added a section for Training & Qualification. Have you visited the section?
 (a) Yes - 23 49% (b) No - 31 51%

- 5b. Which parts of the Training and Qualification section do you find helpful? (Circle all)
 (a) Qualification standards - 13 25%
 (b) Recommended Training courses - 23 47%
 (c) DOE Order Self study Modules - 8 15%
 (d) DOE Fundamentals Handbooks - 14 26%

Appendix D

6. Do you have any suggestions for improvement or features that you think we could add to make the web site more useful for you?
- Great Job!
 - More courses should be added to the recommended training courses. Should also be grouped into areas of safety, e.g. electrical safety, hoisting and rigging, etc.
 - Continuing training lesson Plans on the web site, if well prepared.
 - The links to FR related documents is very useful. The suggestion for letting ORPS interpretation sounds useful.
 - Update study modules to reflect current orders.
 - Provide more up-to date information regarding training courses, in other words of the recommended courses flag those courses that will be taught within the next 3 months time frame.
 - Maybe have examples of FacRep Qualification Cards, Facrep reports, Facrep Staffing analyses.
 - Keep adding to the ESH Links.
 - Encouragement to have an FR site web page-with links to other FR page. How to make a FR page or how to make a Webpage
 - Continuing training section. What are the different sites doing for continuing training? Plus posting any training modules sites might be using.
 - The link to ORPS is very helpful, no matter what computer I use I can easily access ORPS through the FR site.
 - Actually one of the best web sites I've used, I can get almost all the information I need.
 - Add more tools (assessment) for the FRs.
 - Keep the link to ORPS on the main page. I often rely on that link when I need to access ORPS from computers that don't have the ORPS link saved.
 - Great website with useful links!
 - I use the website to gain convenient access to ORPS, I haven't really explored the site much beyond that. I'll take a better look when I get back.
 - Perhaps add an area of upcoming ORR/RRs, where assistance is needed.
 - Add NNSA's review of the Columbia report.
 - INPO access would be helpful.

APPENDIX E

REFERENCE MATERIALS



FACILITY REPRESENTATIVE PROGRAM SPONSORS

Office	Name	Title	Phone
CBFO	Lloyd Piper	Deputy Manager	505-234-7303
CH	Carson Nealy	Group Manager, Technical and Administrative Services	630-252-2004
ID	Robert Stallman	Deputy Assistant Manager for Technology Programs and	208-526-1995
LSO	Phil Hill	Livermore Safety Oversight Division Director	925-422-7372
NSO	Steven Lawrence	Assistant Manager for Site Operations	702-295-3424
OAK	Phil Hill	Livermore Safety Oversight Division Director	925-422-7372
OR	Bob Poe	Assistant Manager, Environment, Safety, Health and Emergency Management	865-576-0891
ORP	Chris Bosted	Operations and Safety Oversight Division	509-376-2223
PNSO	Roger Christensen	Director Laboratory Operations Division	509-372-4900
RL	Shirley Olinger	Assistant Manager for Safety and Engineering	509-372-3062
RFFO	Dero Sargent	Acting Assistant Manager for Safety Programs	303-966-6222
SR	Charlie Hansen	Deputy Manager	803-725-2277
SSO	Ken Zamora	Assistant Manager for Oversight	505-665-6351
YSO	Dan Hoag	Assistant Manager for Programs	865-576-0511

FACILITY REPRESENTATIVE HQ STEERING COMMITTEE MEMBERS

Last Name	First Name	Location	Phone	E-mail
Evans	John	DR-1	202-586-3685	john.evans@eh.doe.gov
Izquierdo	Casimiro	FE-42	202-586-9353	casimiro.izquierdo@hq.doe.gov
Morrow	Emil	NA-3.6	202-586-5530	emil.morrow@nnsa.doe.gov
Parks	Barry	SC-83	301-903-9649	barry.parks@science.doe.gov
Scott	Craig	EM-2.2	301-903-2192	craig.scott@em.doe.gov
Tourigny	Edmond	NE-40	301-903-3679	edmond.tourigny@hq.doe.gov
West	Craig	ME-511	202-287-1637	craig.west@hq.doe.gov

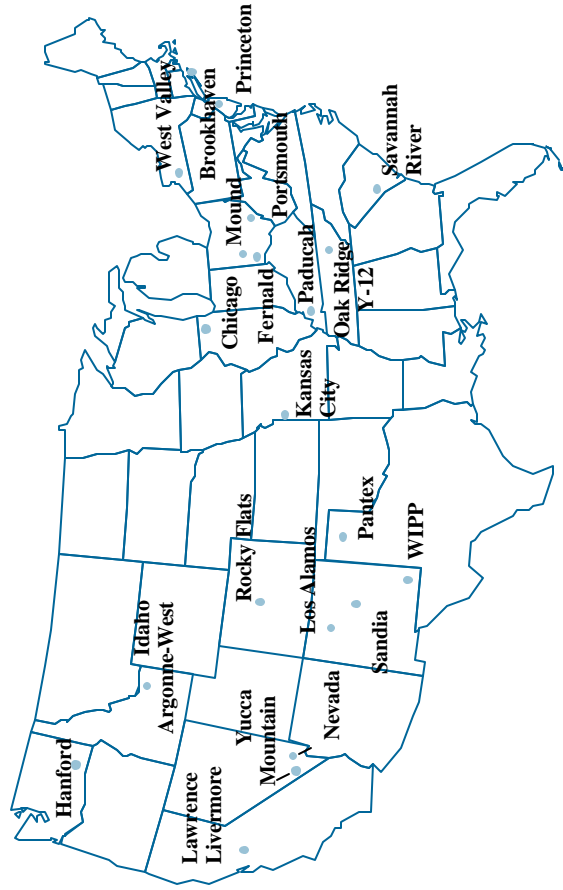
Appendix E

FACILITY REPRESENTATIVE STEERING COMMITTEE

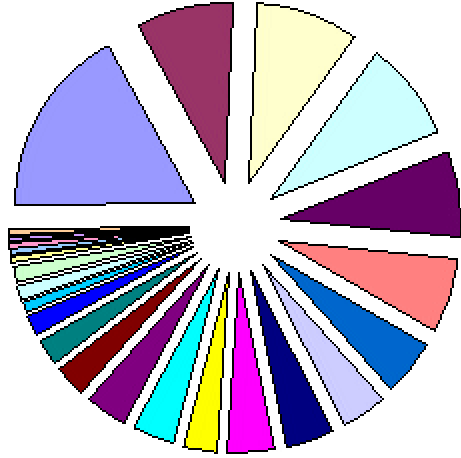
Office	Location	Last Name	First Name	Phone Number	E-Mail
AL	ServCtr	Eggleston	Jody	505-845-5623	jeggleston@doeal.gov
CBFO	WIPP	Galbraith	Donald	505-234-8365	don.galbraith@wipp.ws
CH	BAO	Kelley	Peter	631-344-5784	pkelley@bnl.gov
CH	OPS	Moro	Karl	630-252-2065	karl.moro@ch.doe.gov
CH	AAO-W	Holzmer	Mark	208-533-7446	mark.holzmer@anlw.anl.gov
CH	PAO	Dietrich	Leif	609-243-3759	Ldietrich@pppl.gov
CH	AAO-E	Turnquest	Eric	630-252-9812	eric.turnquest@ch.doe.gov
ID	OPS	Seal	Bob	208-526-7856	sealrc@id.doe.gov
LASO	LANL	Vozella	Joe	505-665-6352	jvozella@doeal.gov
LSO	LLNL	Scott	Richard	925-423-3022	richard.scott@oak.doe.gov
NSO	NTS	Henderson	Timothy	702-295-1988	hendersont@nv.doe.gov
OH	FCP	Everson	Bob	513-648-3103	bob.everson@fernald.gov
OH	WVDP	Jackson	T.J.	716-942-2135	timothy.j.jackson@wv.doe.gov
OH	MBG	Gorsuch	Geoff	513-246-0079	geoffrey.gorsuch@ohio.doe.gov
OH	MBG	White	Christopher	937-865-4396	christopher.white@ohio.doe.gov
OH	FIELD	Jordan	Michael	513-246-0080	michael.jordan@ohio.doe.gov
OR	OPS	Harris	Tyrone	865-576-0953	harrist@oro.doe.gov
OR	EM	Noe	Timothy	865-576-0963	noetd@oro.doe.gov
OR	HFIR	Daniels	Rick	865-574-9143	e29@ornl.gov
ORP	FIELD	Bosted	Chris	509-376-2223	c_j_chris_bosted@rl.gov
PNSO	PNSO	Carlson	Jeffrey	509-372-2679	jeffrey_L_carlson@rl.gov
PPPO	Lexington	Zimmerman	Jack	859-219-4017	jack.zimmerman@lex.doe.gov
PXSO	Pantex	Alvarado	Carlos R.	806-477-4919	calvarad@pantex.doe.gov
PXSO	Pantex	Burkholder	Earl	806-477-3170	eburkhol@pantex.doe.gov
RF	FIELD	Parkin	Jeff	303-966-6685	jeffry.parkin@rf.doe.gov
RL	OPS	Hastings	Robert	509-376-9824	robert_g_rob_hastings@rl.gov
RL	OPS	Trevino	John	509-372-2208	john_e_trevino@rl.gov
SR	OPS	Goff	Steve	803-952-2765	steve.goff@srs.gov

FACILITY REPRESENTATIVE STEERING COMMITTEE

Office	Location	Last Name	First Name	Phone Number	E-Mail
SR	OPS	Edwards	Robert	803-952-4630	robert-e.edwards@srs.gov
SR	OPS	Tomac	Teresa	803-952-7810	teresa.tomac@srs.gov
SR	OPS	Hinson	Larry	803-208-7014	larry.hinson@srs.gov
SSO	SNL	Schmidtke	Gary	505-845-6192	gschmidtke@doeal.gov
SSO	SNL	Holman	Heather	505-845-5633	hholman@doeal.gov
YSO	Y-12	Wellbaum	Steven	865-574-3963	wellbaumse@yso.doe.gov



Facility Representative Site Distribution



Savannah River Ops Office	SRS	29
Oak Ridge	OR	19
Richland Operations Office	RL	17
Idaho Operations Office	INEEL	16
Los Alamos Site Office	LANL	13
Office of River Protection	ORP	11
Rocky Flats Project Office	RFPO	9
Y-12 Site Office	Y-12	9
Livermore Site Office	LLNL	8
Chicago Area Offices (AAO-E, FAO, AMES)	Chicago	8
Sandia Site Office	Sandia	7
Pantex Site Office	Pantex	6
Nevada Site Office	NTS	6
Fernald Closure Project	Fernald	6
Brookhaven Site Office	BHSD	6
Portsmouth/Paducah Site Office	Paducah	4
Miamisburg Closure Project	Mound	3
Argonne Site Office - West	ANL-W	3
West Valley Demonstration Project	WVDP	2
Savannah River Site office (NNSA)	SRSO	2
Pacific Northwest Site Office	PNSO	2
Sandia National Laboratories - California	SNL	1
Waste Isolation Pilot Plant	WIPP	1
Princeton Area Office	PPPL	1
Total	189	